

IN pursuance of the provisions of clause (3) of article 348 of the Constitution the Governor is pleased to order the publication of the following English translation of notification No.1447/Chh-pu-2-15-1100(2)/2015 dated August 14, 2015

No.1447/Chh-pu-2-15-1100(2)/2015

*Dated Lucknow, August 14, 2015*

IN exercise of the powers under sub-section (2) of section 46 read with section 2 of the Police Act, 1861 (Act no. 5 of 1861) and all other powers enabling him in this behalf and in supersession of all existing Government Orders issued in this behalf, the Governor is pleased to make the following rules with a view to regulating the selection, promotion, training, appointment, determination of seniority and confirmation etc. of constable working in the Transport units as Constable Driver, Head Constable Driver, Head Constable Motor Transport, Sub-Inspector Motor Transport and Inspector Motor Transport of Uttar Pradesh Police Force.

THE UTTAR PRADESH POLICE MOTOR TRANSPORT UNIT SUBORDINATE OFFICERS SERVICE RULES, 2015

PART-I - GENERAL

Short title and commencement

1. (1) These Rules may be called the Uttar Pradesh Police Motor Transport Unit Subordinate Officers Service Rules, 2015.

(2) They shall come into force with effect from the date of their publication in the *Gazette*.

Status of the Service

2. The Uttar Pradesh Police Motor Transport Unit Subordinate Service comprises Group 'C' posts as described below in clause (a) of rule-3.

Definitions

3. In these rules, unless there is anything repugnant in the subject or context:—

(a) “**Appointing Authority**” means the Superintendent of Police concerned in respect of Constable Driver, Head Constable Driver and Head Constable Motor Transport and the Deputy Inspector General of Police in respect of Sub Inspector Motor Transport and Inspector Motor Transport;

(b) “**Board**” means the Uttar Pradesh Police Services Recruitment and Promotion Board, established in accordance with Government Order no. 1256/VI-Pu.10-2008-27(7)-08, dated December 2, 2008;

(c) “**Constitution**” means the Constitution of India;

(d) “**Citizen of India**” means such person who is deemed to be a citizen of India under Part 2 of the Constitution;

(e) “**Governor**” means the Governor of Uttar Pradesh;

(f) “**Head of Department**” means the Director General of Police, Uttar Pradesh;

(g) “**Member of Service**” means a person substantively appointed under these rules or orders in force prior to the commencement of these rules to a post in the cadre of the service;

(h) “**Police Headquarters**” means the Headquarters of the Director General of Police, Uttar Pradesh at Lucknow and Uttar Pradesh Police Headquarters at Allahabad;

(i) “**Service**” means the Uttar Pradesh Police Motor Transport Unit Subordinate Officers Service;

(j) “**Selection Committee**” means a selection committee constituted by the Board for the selection of candidates for the appointment to a post in the service;

(k) “**Substantive Appointment**” means an appointment, not being an *ad-hoc* appointment, on a post in the cadre of the service, made after selection in accordance with the rules and if there were no rules, in accordance with the procedure prescribed for the time being by executive instructions issued by the State Government.;

(l) "Technical Services" means the Uttar Pradesh Police Technical Services Headquarters, Lucknow;

(m) "Year of Recruitment" means a period of twelve months commencing on the first day of July of a calendar year.

**PART - II - CADRE**

4. (1) The strength of the service and of each category of posts therein shall be such as may be determined by the State Government from time to time Cadre of Service

(2) The strength of the service and of each category of posts therein shall, until orders varying the same are passed under sub-rule(1), be as given below :-

| Name of Posts                  | Sanctioned Allocation |
|--------------------------------|-----------------------|
| Constable Driver               | 9126                  |
| Head Constable Driver          | 1098                  |
| Head Constable Motor Transport | 283                   |
| Sub-Inspector Motor Transport  | 99                    |
| Inspector Motor Transport      | 09                    |

Provided that,-

(i) The Head of Department may re-determine the number of posts of various units within the overall sanctioned allocation;

(ii) The Appointing Authority may leave unfilled or the Governor may hold in abeyance any vacant post, without thereby entitling any person to compensation;

(iii) The Governor may create such additional permanent or temporary posts as he may consider proper.

**PART - III - ELIGIBILITY FOR RECRUITMENT**

5. Recruitment to the various categories of the posts in the service shall be made from the following sources:- Source of Recruitment

(a) **Constable Driver-** Hundred Percent posts of Constable Drivers shall be filled from amongst substantively appointed Constable Civil Police, Constable Armed Police and Constable PAC who fulfil the following eligibility conditions:-

(1) Must not have attained the age more than 32 years on the first day of the year of recruitment.

(2) Must possess good health and eye sight must be 6/6 without spectacles or aid.

(3) Had not been reverted from the post of Constable Driver in the past.

(4) Must have compulsorily heavy and light vehicles driving license issued by the competent authority under Motor Vehicle Act, 1988.

(5) Must have completed three years of service as such on the first day of the year of recruitment (excluding the period utilized for training at the Training Center).

(6) During last five years-

(i) integrity is not withheld; or

(ii) no major punishment has been awarded; or

(iii) two or more minor punishments have not been awarded.

(7) During the last three years-

(i) no minor punishment has been awarded ; or

(ii) two or more petty punishments have not been awarded; or

(iii) no adverse entry has been awarded.

(b) **Head Constable Driver** - Hundred percent vacancies of Head Constable Drivers shall be filled by promotion on the basis of seniority subject to rejection of unfit from amongst those Constable Driver who have completed five years of service as constable driver.

(c) **Head Constable Motor Transport**- Hundred percent vacancies of Head Constable Motor Transport shall be filled by the Board by selection from amongst Constable Drivers and Head Constable Drivers as per the procedure described in Appendix, who fulfil the following eligibilities :-

(i) Must have completed five years of service on the first day of the recruitment year.

(ii) Not found disqualified in annual medical test.

(iii) During last five years –

A- integrity is not withheld ; or

B-no major punishment has been awarded ; or

C-not two or more minor punishments have been awarded.

(iv) During the last three years:-

A- no minor punishment has been awarded ; or

B- two or more petty punishments have not been awarded; or

C- no adverse entry has been awarded.

(d) **Sub-Inspector Motor Transport**- Hundred percent vacancies of Sub-Inspector Motor Transport shall be filled by promotion on the basis of seniority subject to rejection of unfit from amongst Head Constable Motor Transport who have completed three years of service on the first day of year of recruitment, have not been disqualified in annual medical examination and have qualified Advanced Mechanic Course.

(e) **Inspector Motor Transport**- Hundred percent vacancies of Inspector Motor Transport shall be filled by promotion on the basis of seniority subject to rejection of unfit from amongst Sub Inspector Motor Transport who have completed two years of service on the first day of year of recruitment and have not been disqualified in annual medical examination.

#### Part – IV – Procedure for Recruitment and Training

Determination  
of vacancies and  
Constitution of  
selection committees

6. The Appointing Authority shall determine and intimate to the Police Headquarters the number of vacancies during the course of the year of recruitment. The Police Headquarters shall intimate the number of vacancies to the Board through the Head of Department. The Board shall constitute the Selection Committees for the selection of candidates for the appointment to the respective posts.

Procedure for  
selection of  
Constable Driver

#### 7. Selection of Constable Driver :

The selection of Constable Drivers shall be done by the Board from amongst Constable Civil Police, Constable Armed Police and Constable PAC as per following procedure :-

##### (a) Applications :

The Technical Services, through departmental circular, shall invite applications from Constable Civil Police, Constable Armed Police and Constable PAC from all districts and units according to eligibilities mentioned in rule 5(a). This information shall also be published on the Police Website.

##### (b) Call Letter :

The Technical Services shall cancel incorrect or incomplete application forms after scrutiny and inform concerned candidates through proper channel and the eligible candidates shall be informed for appearing in the test through officer-in-charge of their District, Unit and PAC Battalions. The Technical Services shall provide the list of eligible candidates to the Board through the Head of Department.

**(c) Driving Efficiency Test :**

Eligible candidates will be required to appear before the Board for driving efficiency test. The driving efficiency test will be held as per procedure determined by the Head of Department.

**(d) Final Select List :**

The Board shall issue list of successful candidates in the driving efficiency test according to their merit. The seniority shall be determined as per following procedure:-

(i) *Inter-se-seniority* of candidates of a cadre shall be determined according to seniority on their substantive post.

(ii) *Inter-se-seniority* of candidates of different cadres shall be determined in the manner that the candidates of previous selection shall be considered senior to subsequent selection.

(iii) If the date of appointment of two or more candidates on a substantive post in two or more different cadres is same, the seniority shall be determined in order of their date of birth. If the date of appointment and the date of birth are same, then seniority will be determined according to first letter of their name in order of the English Alphabets.

The seniority list prepared as above by the Board shall be published on the Police Website and displayed on the Notice Board after approval of the Head of Department.

**(e) Medical Examination :**

Qualifying the medical test is mandatory.

8. The candidates selected for the Driver Course shall be sent to training by the Police Headquarters in order of the seniority as determined by the Board. Such selected candidates shall be required to successfully undergo the training as prescribed by the Head of Department. The Technical Services shall prepare the list of successful candidates in training and provide the same to the Police Headquarters. The Police Headquarters shall issue orders for duty of Constable Driver to the candidates declared successful in the training. Those selected candidates declared unsuccessful in the training shall be sent back to their parent cadre.

Training

9. Hundred percent posts of Head Constable Driver shall be filled by promotion on the basis of seniority subject to rejection of unfit amongst Constable Drivers who fulfil eligibility conditions as mentioned in rule 5(b). Technical Services shall provide un-disputed seniority list of such Constable Drivers who fulfil the prescribed eligibility to the Board. The Board shall prepare and provide the list of candidates found fit for promotion to the Head of Department. The Appointing Authority shall issue promotion orders to the post of Head Constable Driver after approval of the Head of Department.

Procedure for promotion to the post of Head Constable Driver

10. Hundred percent posts of Head Constable Motor Transport shall be filled by the Board through departmental examination from amongst such Constable Drivers and Head Constable Drivers who fulfill eligibility conditions as mentioned in rule 5(c).

Procedure for promotion to the post of Head Constable Motor Transport

**Procedure :**

The Technical Services shall provide the vacancies of Head Constable Motor Transport at State Level to the Board.

The Board shall conduct the selection of Head Constable Motor Transport in the following procedure :-

**(a) Applications :**

The Technical Services shall invite applications through circular from Constable Drivers and Head Constable Drivers of all districts, units and PAC Battalions who fulfill eligibility conditions as mentioned in rule 5(c).

**(b) Call Letter –**

The Technical Services shall cancel incorrect or incomplete application forms after scrutiny and inform concerned candidates through proper channel and the eligible candidates shall be informed for appearing in the test through officer-in-charge of their District, Unit and PAC battalions. The Technical Services shall provide the list of eligible candidates to the Board through the Head of Department.

**(c) Departmental Examination–**

The eligible candidates shall be required to appear in a departmental examination as per procedure prescribed in Appendix.

**(d) Service Records–**

Marks on the basis of assessment of service records shall be awarded by the Board as prescribed in Appendix.

**(e) Final Select List–**

The Board shall prepare the select list in order of merit as prescribed in Appendix.

**(f) Medical Examination :**

Qualifying the medical examination is mandatory.

Training

11. The merit list of selected candidates for Head Constable Motor Transport course shall be provided by the Board to the Head of Department. Selected candidates shall be required to successfully undergo the training as determined by the Head of Department and Advance Mechanic Course (if not done previously). Technical Services shall impart training to the selected candidates and forward the list of candidates successful in training to the Police Headquarters. The Police Headquarters shall issue orders for duty as Head Constable Motor Transport to the candidates declared successful in the training. Those selected candidates declared unsuccessful in the training shall be sent back to their previous post.

Procedure for promotion to the post of Sub-Inspectors Motor Transport

12. Hundred per cent posts of Sub Inspector Motor Transport shall be filled by promotion on the basis of seniority subject to rejection of unfit from amongst Head Constables Motor Transport who fulfil eligibility conditions as mentioned in rule 5(d). The Technical Services shall provide undisputed seniority list of such Head Constable Motor Transport to the Board. The Board shall forward the list of candidates found fit for promotion to the Head of Department. Deputy Inspector General of Police (Establishment) shall issue the final order for promotion to the post of Sub Inspector Motor Transport after approval by the Head of Department.

Procedure for promotion to the post of Inspector Motor Transport

13. Hundred per cent posts of Inspector Motor Transport shall be filled by promotion on the basis of seniority subject to rejection of unfit from amongst Sub Inspectors Motor Transport who fulfil eligibility conditions as mentioned in rule 5(e). The Technical Services shall provide undisputed seniority list of such Sub Inspector Motor Transport to the Board. The Board shall provide the list of candidates found fit for promotion to the Head of Department. Deputy Inspector General of Police (Establishment) shall issue the final order for promotion to the post of Inspector Motor Transport after approval by the Head of Department.

**PART-V – TRAINING, PROBATION, CONFIRMATION, SENIORITY AND REPATRIATION**

Training

14. During the probation period, the probationer shall be required to undergo training as determined by the Head of Department.

Such Constable Drivers and Head Constable Drivers who have not passed Advance Mechanic Course, shall mandatory be made to complete the Advance Mechanic Course within 06 years from the date of appointment as Constable Drivers in order of seniority. They shall be sent in order of their seniority for the said course held twice a year. The Technical Services shall ensure to conduct this course.

15. (1) A person on substantive appointment to any post in the service shall be placed on probation for a period of two years. Probation

(2) The appointing authority may, for reasons to be recorded, extend the period of probation in individual cases specifying the date up to which period is to be extended:

Provided that, in exceptional circumstances, the period of probation shall not be extended beyond one year and in no circumstances, beyond two years.

(3) If it appears to the appointing authority at any time, during or at the end of the period of probation or extended period of probation that a probationer has not made sufficient use of his opportunities or has otherwise fails to give satisfaction, he may be reverted to his substantive post, if any, and if he does not hold a lien on any post, his services may be dispensed with.

(4) A probationer who is reverted or whose services are dispensed with under sub-rule (3) shall not be entitled to any compensation.

(5) The appointing authority may allow continuous service, rendered in an officiating or temporary capacity on a post included in the cadre or any equivalent or higher post to be taken into account for the purpose of computing the period of probation.

16. (1) Subject to the provisions of sub-rule (2) a probationer shall be confirmed in his appointment at the end of the period of probation or the extended period of probation if ; - Confirmation

- (a) he has successfully undergone the prescribed training ;
- (b) his work and conduct is reported to be satisfactory ; and
- (c) his integrity is certified.

(2) Where, in accordance with the provisions of the Uttar Pradesh State Government Servants Confirmation Rules, 1991, confirmation is not necessary, the order under sub rule (3) of rule 5 of the said rules declaring that the person concerned has successfully completed the probation shall be deemed to be the order of confirmation.

17. The seniority of persons substantively appointed to a post in the service shall be determined in accordance with the Uttar Pradesh Government Servant Seniority Rules, 1991 as amended from time to time with the restriction that the person appointed through previous selection shall be senior to the person appointed in subsequent selection. The inter-se-seniority of persons of a selection shall be determined according to the select list issued by the Board. Seniority

The seniority of Head Constable Motor Transport in a selection shall be determined on the basis of select list issued by the Board. But the Head Constable Motor Transport appointed through previous selection shall be senior to Head Constable Motor Transport appointed in subsequent selection.

If no such list is available for any recruitment to any post then the seniority of persons appointed to that post in that recruitment shall be determined on the basis of date of joining the said post. If the date of joining is the same then on the basis of date of birth. In case both the abovementioned dates are the same then on the basis of order in which their names mentioned in the High School Certificate appear when arranged alphabetically in English.

18. A person posted as Constable Driver, found unfit for duty of Motor Transport on the ground of health, physical disability and cancellation of his driving license, the appointing authority may after approval by the Inspector General of Police (Establishment) repatriate him to his parent cadre . The person so reverted shall be adjusted according to his seniority in the parent cadre. This repatriation shall not affect the departmental or criminal proceeding initiated against him. Repatriation of Constable Driver

**PART-VI - PAY, ALLOWANCES ETC.**Scales of Pay/  
Allowances

19. The scales of pay admissible to persons appointed to the various categories of posts in the service shall be such as may be determined by the State Government from time to time.

The scales of pay at the time of coming into force of these rules are as follows:

| Sl No | Rank                           | Basic Pay  | Grade Pay |
|-------|--------------------------------|------------|-----------|
| 1     | Inspector Motor Transport.     | 9300-34800 | 4600      |
| 2     | Sub-Inspector Motor Transport  | 9300-34800 | 4200      |
| 3     | Head Constable Motor Transport | 5200-20200 | 2400      |
| 4     | Head Constable Driver          | 5200-20200 | 2400      |
| 5     | Constable Driver               | 5200-20200 | 2000      |

3. In addition to above the members of service shall be entitled for allowances sanctioned by the State Government from time to time.

Canvassing

20. No recommendation, either written or oral, other than those required under the rules applicable to a post in the service will be taken into consideration. Any attempt on the part of a candidate to enlist support directly or indirectly for his candidature will disqualify him for appointment.

**PART -VII - MISCELLANEOUS PROVISIONS**Regulation of  
other matters

21. In regard to the matters not specifically covered by these rules persons appointed to the service shall be subject to the various rules, regulations and orders made under Police Act.

Relaxation from  
the condition of  
service

22. Where the State Government is satisfied that the operation of any rule, regulating the conditions of service of persons appointed to the service causes undue hardship in any particular case, it may, notwithstanding anything contained in any rule applicable to the case, by order, dispense with or relax the requirements of that rule to such extent and subject to such conditions as it may consider necessary for dealing with the cases in just and equitable manner.

Annual  
Medical  
Examination

23. Every Inspector Motor Transport, Sub Inspector Motor Transport, Head Constable Motor Transport, Head Constable Driver and Constable driver shall compulsorily be required to undergo annual medical examination. The medical examination shall be conducted by the Chief Medical Officer of the district according to relevant rules.

Annual Arms  
training and  
firing practice

24. Every Constable driver, Head constable driver, Head Constable Motor Transport, Sub-Inspector Motor Transport and Inspector Motor Transport shall undergo arms training and annual firing practice as prescribed by Head of Department from time to time.

Savings and  
overriding  
effect

25. (1) The provisions of these rules shall have effect notwithstanding anything to the contrary contained in any other rule, Government Order or Administrative instructions, made or issued by the State Government.

(2) The orders of the Government issued from time to time with regard to matters connected with or incidental to the selection, promotion, training, appointment, determination of seniority and confirmation etc. of the members of service in these rules shall stand rescinded.

(3) Notwithstanding such rescission, the benefit of the selection, promotion, training, appointment, determination of seniority and confirmation etc., under the prevalent rules, Government Orders or Administrative instructions not inconsistent with these rules shall be deemed to have been granted under these rules.

By order,  
DEBASISH PANDA,  
Pramukh Sachiv.

**APPENDIX**

**Procedure for selection to the post of Head Constable Motor Transport through departmental examination**

[See rule (10)]

(1) The departmental examination shall be conducted in two stages :-

(A) The candidates eligible for the post of Head Constable Motor Transport shall be required to appear in a written test. The written test will be of 70 marks and minimum 35 marks will be required to qualify this test. The marks obtained in this test shall be included in the final result. The syllabus for this test after approval of the Head of Department shall be provided by Technical Services to the Board. The syllabus for this test shall be mentioned in the notification issued by the Board. The format of question paper shall be prepared by the Board. The candidate qualifying this test shall appear in the next stage of examination.

(B) Candidates successful in the written test shall be required to appear in professional technical knowledge test to be conducted by the Board. This test will be of 50 marks and minimum 25 marks will be required to qualify this test. This test will be of qualifying nature and marks obtained will not be counted in the final result. The syllabus for this test after approval of the Head of Department shall be provided by Technical Services to the Board. The syllabus for this test shall be mentioned in the notification issued by the Board.

(2) **Service record**—The evaluation of service record of candidates successful in the departmental examination will be of 30 marks which shall be determined in the following manner :-

|                    |          |
|--------------------|----------|
| (a) Service period | 10 marks |
| (b) Yearly remarks | 10 marks |
| (c) Rewards        | 05 marks |
| (d) Medal          | 05 marks |

**Criteria for allotment of marks in different heads :-**

|       |   |  |
|-------|---|--|
| (i)   | Marks of service period                     | <b>Maximum 10 marks</b><br>01 mark each for 01 year service as Constable Driver.   |
| (ii)  | Marks for annual assessment                 | Maximum 10 marks will be given for annual assessment of last 05 years in the following manner :-   |
|       |   | 1. For each Outstanding/Utkrist/Sarvoch or Sarvotkrist   |
|       |   | 2.0 marks  |
|       |   | 2. For each Very Good/Ati-Uttam/Excellent  |
|       |   | 1.5 marks  |
|       |   | 3. For each Good/Uttam/Bahut Achchha   |
|       |   | 1.0 mark   |
|       |   | 4. For each Satisfactory/Achchha or Average  |
|       |   | 0.5 marks  |
|       |   | 5. For each Kharab/Unsatisfactory  |
|       |   | 0.0 marks  |
|       |   | <b>Note:—</b> Where other than the above terminology is used in grading or there is no grading in annual remarks, in those cases, all entries should be considered and marks may be awarded accordingly. |
| (iii) | Marks for Rewards and Good Entries          | <b>Maximum 05 marks</b><br>for each Cash Reward/Good Entry   |
|       |   | 0.5 marks  |
| (iv)  | Marks for Medal/Sarahniya Sewa Samman Chinh | <b>Maximum 05 marks</b>  |
|       |   | 1. For Police Medal/Bravery Medal by Hon'ble The President of India  |
|       |   | 05 marks   |
|       |   | 2. For Police Medal/Bravery Medal by Hon'ble The Governor/ Chief Minister  |
|       |   | 03 marks   |
|       |   | 3. For Utkrist/Sarahniya Sewa Samman Chinh by the Director General of police   |
|       |   | 02 marks   |



**CRITERIA FOR MINUS MARKS FOR PUNISHMENTS IN SERVICE RECORDS**

|       | Maximum limit for deduction - 10 marks |                           |           |
|-------|--|---------------------------|-----------|
| (i)   | Major punishment rule 14(1)            | For each major punishment | 03 marks  |
| (ii)  | Minor Punishment rule 14(2)            | For each minor punishment | 02 marks  |
| (iii) | Petty Punishment                       | For each Petty punishment | 0.5 marks |

**(3) Final Selection List—**

Merit list of eligible candidates for the post of Head Constable Motor Transport shall be prepared by the Board on the basis of total marks obtained in the departmental examination and service records. If two or more candidates obtain equal marks then their merit will be decided firstly on the basis of date of joining as constable driver and thereafter on the basis of date of birth. If the date of joining and date of birth is same then their merit will be decided according to the order in which their name as mentioned in High School Certificate is arranged alphabetically in English.

The list so prepared shall be provided by the Board to the Head of Department and after his approval the said list shall be published on the Police Website/Notice Board.

पी०एस०यू०पी०-ए०पी० 404 राजपत्र(हि०)-2015-(935)-588 प्रतियां (कम्प्यूटर/टी०/आफसेट)।  
पी०एस०यू०पी०-ए०पी० 5 सा० गृह(पुलिस)-2015-(936)-500 प्रतियां (कम्प्यूटर/टी०/आफसेट)।